

Emergency Food and Shelter Program

Walton County Florida Jurisdiction Agency Application for Phase 38 Funding

Walton County has been allocated Federal funds awarded through the Department of Homeland Security under the Emergency Food and Shelter National Board program. Walton County has been chosen to receive \$20,754 to supplement emergency food and shelter programs in the county.

Funding applications will be reviewed by the Emergency Food and Shelter Program Local Board*, which will make recommendations to the National Board. This is identified as 2020 Phase 38 funding. Please review the basic criteria for receiving funds before submitting your application (page 3).

Please submit the following application to Brittnee Orr, United Way Emerald Coast at brittnee@united-way.org no later than **February 1, 2021 at 5:00 PM CST**.

Agency Name:	
Contact:	
Non-Profit or Unit of Government:	
Agency Address:	
Email:	
Agency Phone:	
Website:	
FEIN:	
DUNS:	
Amount of EFSP Funding Requested by Program Area:	
Agency Budget for Program Area Requested:	
Is Agency disbarred or suspended from receiving funds or doing business with Federal Government?	

Please choose one of the following for your area of submission. Program funds can be used to provide the following:

- food, in the form of served meals or groceries
- lodging in a mass shelter OR hotel/motel
- one month rent or mortgage payment OR one month utility bill
- minimal repairs to allow a mass feeding or sheltering facility to function during the program year
- equipment necessary to feed or shelter people, up to a \$300 limit per item.

Decisions rest with the Local Board.

****You may fill out multiple applications for Phase 38. A separate application is needed for each category. ****

Please provide a summary of your current need, with supporting data for your request. If previous year's statistics do not support that demand, please indicate how you calculated the anticipated need. How do you plan to utilize the funds if awarded? Please explain fully. *If additional space is necessary, please attach with application.*

Attachments: If you are requesting **\$100,000** or more in EFSP funding, please provide a copy of your independent annual audit. If you are requesting **\$500-\$99,999** in EFSP funding, please provide a copy of your annual review.

AGREEMENT: I have read the documented requirements provided by the Local Board and will abide by these standards. I agree to submit full supporting materials, including standard financials and other documentation as required that substantiate expenditures. I will submit spreadsheets of expenditures (per EFSP guidelines) to receive the second payment and again at the end of Phase 38. I agree to reimburse any disapproved expenditures. I understand that failure to comply with the Federal regulations will make my agency ineligible for future funding. I will collaborate with other LROs to avoid duplication of benefits.

Agency Director or Board Chair (Print) _____

Signature _____ Date _____

As specified by the National Board, these minimum requirements must be met to apply:

- Be nonprofit or a unit of government
- Not debarred or suspended from receiving Federal funding
- Have a checking account (Cash payments are not allowed)
- Have an accounting system or fiscal agent approved by the Local Board
- Have a Federal Employer Identification Number (FEIN)
- Have a Dun & Bradstreet (D&B) number (DUNS number)
- Conduct an independent annual audit if receiving \$100,000 or more in EFSP funds; conduct an annual review if receiving \$500-\$99,999 in EFSP funds
- Provide services and use other agency resources in the relevant area of which they seek funding
- Non-discriminatory Practices: Agencies with a religious affiliation wishing to receive EFSP Funds must not refuse services to an applicant based on religion. Requiring attendance of religious services or engage in any religious proselytizing to receive assistance is prohibited.
- If organization is Private, have a voluntary board.
- To the extent of practicality, involve homeless individuals and families through employment, volunteer programs, etc., in providing emergency food and shelter services
- Be a registered user of the HMIS system

Please see the full EFSP manual for details. You are encouraged to read the quick-reference guides in each category for an overview of the requirements.

***Local Board Members:**

- Tracie Campbell, Catholic Charities of Northwest Florida
- Jeff Goldberg, Walton County Emergency Management
- James Milner, The Salvation Army
- Lori Hughes, Everlasting Word
- Kelly Jasen, United Way Emerald Coast
- Sarah Yelverton, Homelessness Housing Alliance
- Brittnee Orr, United Way Emerald Coast (Point of Contact)